



Bilingual Environmental Educator Position Description

FLSA Status: Non-Exempt- Part-Time

Reports to: Program Manager

Position Summary:

The Bilingual Environmental Educator plans, and implements outdoor, environmental education programs for elementary school groups, youth groups and general visitors. This school-year position (32 weeks) typically works 27 hours per week, from 8:45 am-3:00 pm, Monday-Friday and occasionally Saturday. (Dates and times have flexibility based on scheduling)

Duties & Responsibilities:

- Lead outdoor environmental education programs for school and youth groups at Blandford Nature Center.
- Maintain high standards of safety and well-being of program participants.
- Assist in the development of environmental education curriculum.
- Assist in the maintenance and storage of program equipment, supplies and facilities.
- Assist in documentation and evaluation of all programs including participant satisfaction and program effectiveness.
- Assist with other educational duties as assigned.

Minimum Required Qualifications:

- Fluent in speaking the Spanish (preferably native) language.
- Three years coursework in the field of education, environmental sciences, natural sciences, biology, or related field.
- Two years of previous teaching/working with elementary age school students.
- Positive and energetic role model in attitude and behavior.
- Excellent judgment, reliability and ability to work independently.
- Ability to work effectively with students in the outdoors, in all types of weather and over uneven terrain.
- Ability to work effectively with all Blandford Nature Center staff and volunteers.
- Excellent communication and interpersonal skills.
- Competency in Microsoft Office and Google Documents.

Preferred Qualifications:

- Bachelor's Degree in Environmental Education or related science field.
- Experience working with youth in outdoor education programs.
- Experience working with students from diverse backgrounds and cultures.
- CPR and First Aid certification.

Compensation:

This is a paid, up to 27 hours per week, non-exempt position with a minimum pay rate for this position that starts at \$10.50 an hour. This position qualifies for paid holidays and annual leave.

**To Apply:**

Please send the following documents electronically in PDF format to Katie@blandfordnaturecenter.org:

- Cover letter
- Resume
- Full contact information for three (3) references (We will notify you before contacting employers)

Interviews will begin as qualified application packages are received. This position is open until filled. This position will start September 11, 2017.

Blandford Nature Center's Mission:

To engage and empower our community through enriching experiences in nature.

Blandford Nature Center's Vision:

A thriving, diverse community that supports a healthy, natural world.

Blandford Nature Center's Values:

- Inclusion: Intentionally welcoming and embracing everyone.
- Stewardship: Responsibly using and caring for all our resources.
- Integrity: Demonstrating honesty, authenticity, and transparency within our organization and community.
- Experiential: Providing direct opportunities to enjoy, explore, and learn in nature.
- Partnership: Connecting and collaborating to effectively serve our community.
- Innovation: Using creativity and curiosity to continuously improve.

The policy of the Blandford Nature Center is to ensure that diversity, inclusiveness, and respect are integral parts of our day-to-day management and work. Blandford staff, board and volunteers commit to ensure equal access to Blandford and all of its educational opportunities by all people.

In essence, diversity includes all the characteristics, experiences, and cultural influences that make each of us unique individuals. All individuals are welcome at Blandford Nature Center, and all individuals, regardless of race, color, age, national origin, sex (including transgender status, gender identity, and pregnancy), religion, disability, genetic information, sexual orientation, marital status, political affiliation, status as a parent, will be treated with respect and dignity. By fostering an atmosphere of inclusion and respect, we can continue to value and appreciate the strengths afforded by differences in the styles, ideas, and organizational contributions of each person. We all share the responsibility to ensure diversity and inclusion throughout Blandford, and seek to recruit, engage, and retain a leadership composed of volunteers and staff that equitably and fairly represent our constituency.