



Environmental Education Community Programs Intern Position Description

Organization

Blandford Nature Center is a community-based 501 (c)(3) nonprofit organization with a mission to engage, and empower our community through enriching experiences in nature

Job Title

Environmental Education Intern

Reports to: Community Program Manager

Job Description

Develop and implement environmental education curriculum for the community members and students

Responsibilities

- Develop and lead recreational and environmental themed community programs
- Lead outdoor environmental education programs for youth groups at Blandford Nature Center
- Maintain high standards of safety and well-being of program participants
- Assist in the maintenance and storage of program equipment, supplies and facilities
- Assist in documentation and evaluation of all programs including participant satisfaction and program effectiveness
- Assist with other educational duties as assigned

Minimum Required Qualifications

- Two years coursework in the field of education, youth development, environmental sciences, natural sciences, community engagement, parks and recreation management or related field
- Previous teaching/working with elementary age school students
- Positive and energetic role model in attitude and behavior
- Excellent reliability and ability to work independently
- Ability to work effectively with students in the outdoors, in all types of weather and over uneven terrain
- Ability to work effectively with all Blandford Nature Center staff and volunteers
- Excellent communication and interpersonal skills
- Competency in Microsoft Office and Google Documents

Preferred Qualifications

- Experience in outdoor education and/or camp settings.
- Experience working with students from diverse backgrounds and cultures
- CPR and First Aid certification

Time Commitment

- 12-week internship with an average 15 hours per week, 8:45 am-3:00 pm, Tuesday-Thursday
- Start date May 29, 2018

Compensation

- Education credit

To Apply:

Please send a resume, cover letter and 3 references to Renee Baker, Community Program Manager at renee@blandfordnaturecenter.org or mail documents to:

C/O: Renee Baker
Blandford Nature Center
1715 Hillburn Ave NW
Grand Rapids, MI 49504