



Camp Aide Coordinator for Summer Camp Intern Position Description

FLSA Status: Non-Exempt Seasonal Part-Time

Reports to: Program Manager

Position Summary

Implement the camp aide program infrastructure by developing and improving camp aide effectiveness that support lead educators.

Responsibilities

- Assist with supervising high school students in support of all day camp activities
- Assist in mentoring and coaching high school students in youth development best practices
- Maintain high standards of safety and well-being of program participants and camp aides
- Assist in the maintenance and storage of program equipment, supplies and facilities
- Assist in documentation and evaluation of camp programs including camp aide effectiveness
- Assist with other duties as assigned

Minimum Required Qualifications

- Two years coursework in the field of education, youth development, environmental sciences, natural sciences, biology, parks and recreation management or related field
- Previous teaching/working with high school and middle school students
- Positive and energetic role model in attitude and behavior
- Excellent judgment, reliability and ability to work independently
- Ability to monitor and model safe work habits
- Ability to work effectively with students in the outdoors, in all types of weather and over uneven terrain
- Ability to work effectively and efficiently with all Blandford Nature Center staff and volunteers
- Excellent communication and interpersonal skills
- Competency in Microsoft Office and Google Suite
- CPR and First Aid certification (or ability to obtain during orientation/training week)

Preferred Qualifications

- Experience working with students from diverse backgrounds and cultures and ability to model age appropriate youth development techniques
- Experience in outdoor education and/or camp settings.
- Familiarity of risk management

Compensation

This is a seasonal, full-time internship with a \$1,000 stipend working 40 hours per week Monday-Friday 8:45am-4:15pm. Mandatory training is June 11-15.

To Apply:

Please send the following documents electronically to jobs@blandfordnaturecenter.org:

- Cover Letter
- Resume
- Full contact information for three (3) references

Interviews will begin as qualified application packages are received. This position is open until filled. The internship start date is June 4 and ends on August 24.

The policy of the Blandford Nature Center is to ensure that diversity, inclusiveness, and respect are integral parts of our day-to-day management and work. Blandford staff, board and volunteers commit to ensure equal access to Blandford and all its educational opportunities by all people.

Diversity includes all the characteristics, experiences, and cultural influences that make each of us unique individuals. All individuals are welcome at Blandford Nature Center, and all individuals, regardless of race, color, age, national origin, sex (including transgender status, gender identity, and pregnancy), religion, disability, genetic information, sexual orientation, marital status, political affiliation, status as a parent, will be treated with respect and dignity. By fostering an atmosphere of inclusion and respect, we can continue to value and appreciate the strengths afforded by differences in the styles, ideas, and organizational contributions of each person. We all share the responsibility to ensure diversity and inclusion throughout Blandford, and seek to recruit, engage, and retain a leadership composed of volunteers and staff that equitably and fairly represent our constituency.