



## **Environmental Education Community Programs Intern Position Description**

**FLSA Status:** Non-Exempt Seasonal Part-Time

**Reports to:** Community Program Manager

### **Position Summary**

Develop and implement environmental education curriculum for community members and students.

### **Responsibilities**

- Develop and lead recreational and environmental themed community programs
- Lead outdoor environmental education programs for youth groups at Blandford Nature Center
- Maintain high standards of safety and well-being of program participants
- Assist in the maintenance and storage of program equipment, supplies and facilities
- Assist in documentation and evaluation of all programs including participant satisfaction and program effectiveness
- Assist with other educational duties as assigned

### **Minimum Required Qualifications**

- Two years coursework in the field of education, youth development, environmental sciences, natural sciences, community engagement, parks and recreation management or related field
- Previous teaching/working with elementary age school students
- Positive and energetic role model in attitude and behavior
- Excellent reliability and ability to work independently
- Ability to work effectively with students in the outdoors, in all types of weather and over uneven terrain
- Ability to work effectively with all Blandford Nature Center staff and volunteers
- Excellent communication and interpersonal skills
- Competency in Microsoft Office and Google Documents

### **Preferred Qualifications**

- Experience in outdoor education and/or campsettings.
- Experience working with students from diverse backgrounds and cultures
- CPR and First Aid certification

### **Compensation**

This is a seasonal, part-time internship for college credit working 15 hours per week for 12 weeks from Tuesday-Thursday 8:45am-3:00pm.

**To Apply:**

Please send the following documents electronically to [jobs@blandfordnaturecenter.org](mailto:jobs@blandfordnaturecenter.org):

- Cover Letter
- Resume
- Full contact information for three (3) professional references

Interviews will begin as qualified application packages are received. This position is open until filled. The internship starts May 29 and ends on August 21.

*The policy of the Blandford Nature Center is to ensure that diversity, inclusiveness, and respect are integral parts of our day-to-day management and work. Blandford staff, board and volunteers commit to ensure equal access to Blandford and all its educational opportunities by all people.*

*Diversity includes all the characteristics, experiences, and cultural influences that make each of us unique individuals. All individuals are welcome at Blandford Nature Center, and all individuals, regardless of race, color, age, national origin, sex (including transgender status, gender identity, and pregnancy), religion, disability, genetic information, sexual orientation, marital status, political affiliation, status as a parent, will be treated with respect and dignity. By fostering an atmosphere of inclusion and respect, we can continue to value and appreciate the strengths afforded by differences in the styles, ideas, and organizational contributions of each person. We all share the responsibility to ensure diversity and inclusion throughout Blandford, and seek to recruit, engage, and retain a leadership composed of volunteers and staff that equitably and fairly represent our constituency.*

