



Community Programs Internship Position Description

Reports to: Program Manager

Job Summary: Develop and implement recreational and environmental programs for community members of all ages including adults, school aged children, and families.

Responsibilities:

- Develop and lead recreational and environmental themed community programs
- Maintain high standards of safety and well-being of program participants
- Assist in the maintenance and storage of program equipment, supplies, and facilities
- Assist in the documentation and evaluation of all programs including participant satisfaction, program effectiveness, and contact tracing efforts
- Assist with other duties as assigned
- Follow and enforce Covid-19 safety protocols including mask wearing, social distancing, health and hygiene standards, and contact tracing following CDC guidelines

Minimum Required Qualifications:

- Two years experience in outdoor recreation and education, youth development, environmental sciences, community engagement, parks and recreation management or related field
- Prior experience engaging with school aged children and/or adults outdoors
- Positive and energetic role model in attitude and behavior
- Excellent reliability and ability to work independently
- Ability to work effectively in the outdoors, in all types of weather and over uneven terrain
- Ability to work effectively with all Blandford Nature Center staff and volunteers
- Excellent communication and interpersonal skills
- Competency in Microsoft Office and Google Suite
- Must pass a background check

Preferred Qualifications:

- Experience in outdoor education and/or camp settings
- Experience working with community members of diverse backgrounds and cultures
- Event or hospitality experience
- CPR and First Aid certification

Time Commitment:

- Average 20 hours per week (negotiable)
- Tuesday-Saturday, occasional nights required
- Anticipated start date: April 20, 2021 (flexible)

Compensation:

- \$1000 stipend

To Apply:

Please send the following documents electronically to internships@blandfordnaturecenter.org:

- Cover letter
- Resume
- Full contact information for three (3) references

Interviews will begin as qualified application packages are received. This position is open until filled.

Blandford Nature Center's Mission:

To engage and empower our community through enriching experiences in nature.

Blandford Nature Center's Vision:

A thriving, diverse community that supports a healthy, natural world.

Blandford Nature Center's Values:

- Inclusion: Intentionally welcoming and embracing everyone.
- Stewardship: Responsibly using and caring for all our resources.
- Integrity: Demonstrating honesty, authenticity, and transparency within our organization and community.
- Experiential: Providing direct opportunities to enjoy, explore, and learn in nature.
- Partnership: Connecting and collaborating to effectively serve our community.
- Innovation: Using creativity and curiosity to continuously improve.

The policy of the Blandford Nature Center is to ensure that diversity, inclusiveness, and respect are integral parts of our day-to-day management and work. Blandford staff, board and volunteers commit to ensure equal access to Blandford and all of its educational opportunities by all people.

In essence, diversity includes all the characteristics, experiences, and cultural influences that make each of us unique individuals. All individuals are welcome at Blandford Nature Center, and all individuals, regardless of race, color, age, national origin, sex (including transgender status, gender identity, and pregnancy), religion, disability, genetic information, sexual orientation, marital status, political affiliation, status as a parent, will be treated with respect and dignity. By fostering an atmosphere of inclusion and respect, we can continue to value and appreciate the strengths afforded by differences in the styles, ideas, and organizational contributions of each person. We all share the responsibility to ensure diversity and inclusion throughout Blandford, and seek to recruit, engage, and retain a leadership composed of volunteers and staff that equitably and fairly represent our constituency.